



## INSTRUCTIONS FOR SUBMITTING CAMPAIGN RESULTS

Thank you for supporting the community through a workplace campaign. With your support, we can ensure everyone in our region has the opportunity to thrive.

Here's how to submit your results:

- Complete the form below with any new pledges or payments (that haven't already been captured via our ePledge platform)
- Print and insert form into an envelope with the cash, check or pledge forms included on the form and seal
- If you have special events funds, please seal the associated cash/checks in a **separate labeled envelope**, and place within the main envelope (please list the amount on the envelope)

There are two options for getting your results to United Way:

1. Mail your envelope to:

**United Way of Greater Cincinnati**  
**Attn: Pledge Processing**  
**P.O. Box 632840**  
**Cincinnati, OH 45263-2840**

2. Request a prepaid FedEx label from your United Way representative (recommended if you are mailing cash)



**UNITED WAY**  
Greater Cincinnati

# CAMPAIGN REPORT

United Way of Greater Cincinnati  
 Attn: Pledge Processing  
 P.O. Box 632840, Cincinnati, OH 45263-2840



**UNITED WAY**  
 Greater Cincinnati

Company/Organization _____	Campaign Year _____
Campaign _____	

**Only list new pledges or payments that are being submitted with this form.**

#	Type of Giving	Number of Gifts	Amount Pledged	Amount Paid Now <small>(Cash &amp; Checks Enclosed)</small>
1	Payroll Deduction			Amount Paid Now <small>(Cash &amp; Checks Enclosed)</small>
2	Credit Cards, Bill Me and Securities			
3	<b>Fully Paid (Cash &amp; Checks)</b> <small>Verify that all checks are payable to: UWGC or United Way or United Way of Greater Cincinnati</small>			
4	Corporate Gift			
5	<b>Special Events</b> <small>Please ensure these are sealed in a separate envelope labeled with "special events" and the amount</small>			
	<b>Grand Total</b> <small>In this envelope only (add lines 1-5)</small>	#	\$	\$

Company Employment Numbers \* Total # Employees \_\_\_\_\_

Authorized Signature\* \_\_\_\_\_ Date \_\_\_\_\_

\*Required

If you have any questions, please reach out to your United Way representative.