



# Human Services Fund

Administered by United Way of Greater Cincinnati

**Q&A Webinar for Service Categories & Impact Award**  
**March 21, 2023**

# Review of Eligible Expenses

## Eligible Expenses

- Payroll/Salaries
  - Fringe Benefits
  - Employer Taxes
- Office and Program Supplies
- Operational Costs
  - Basic Repairs and Maintenance
  - Insurance
  - Printing
  - Postage
- Mileage
  - Mileage only within the City of Cincinnati at a rate not to exceed the current IRS rate
- Direct Assistance
- Space (Rent/Mortgage)
  - Total for Rent, utilities, telephone, building insurance, etc.

## Ineligible Expenses

- Computer or technology costs that are not specifically tied to the program proposal
- Food and beverage costs
- Cell phone, beeper, long distance, and directory assistance service

## Documentation of Expenses

Your agency must submit all documentation simultaneously. Include a copy of the bill or invoice for the expense and the cancelled check (front and endorsed back) or receipt (when paying in cash) to document the claim.

A one-pager with more information on reimbursement documentation is available in resource documents in eCImpact

**Q & A**

### **What is the difference between the new City of Cincinnati Leveraged Support Funding and the Human Services Fund?**

- “Leveraged support is financial support from the City of Cincinnati to an external organization 1) as general operating support to fund their work in the City or 2) as funding for a specific program aimed at addressing a public need in the City.”
- The deadline to apply for this funding is March 24<sup>th</sup>. Anyone interested can find more information here: [Leveraged Support - Office of Budget and Evaluation \(cincinnati-oh.gov\)](https://www.cincinnati-oh.gov/budget-and-evaluation/leveraged-support/)
- This funding is NOT administered by The United Way of Greater Cincinnati

### **Can an organization use a fiscal agent for the grant?**

- No, organizations can not use a fiscal agent for this grant

### **Are there specific numbers related to impact for the Service Categories?**

- No, the review team will be looking at what your proposed outcomes/targets are and how you plan to achieve them.

### **Can we ask for administrative/internal support in the budget for our grant?**

- You may request a portion of administrative support that is dedicated to the program you are applying for. So, for example, if you want to request part of your budget go towards an Accounts Payable Associate and they will work on XYZ program 3% of their time, you may include 3% of their compensation in your budget.

# Process Reminders

## Key Dates & Deadlines

- February 13, 2023: RFPs released
- February 24, 2023: Application opens in online system (e-CImpact)
- **March 17, 2023, 4PM: Deadline for questions for the Service Category RFP**
- **March 31, 2023, 5PM: Service Category RFP Proposal Due Date**
- April 14, 2023, 4PM: Deadline for questions for the Impact Award
- **April 28, 2023, 5PM: Impact Award RFP Proposal Due Date**
- July 2023: Notification of Grant Awards

## Additional Webinars

- April 11: Q&A Webinar (Impact Award Only)
  - Register here:  
<https://www.eventbrite.com/e/city-of-cincinnati-human-services-fund-final-qa-impact-award-tickets-537712491537>



# Important Reminders

Cut off dates for content questions to RFPs:

- April 14<sup>th</sup> - Impact Award questions
- The application must be submitted via e-CImpact, which opened on February 24<sup>th</sup>
- Submit questions or requests for assistance to: [Humanservicesfund@uwgc.org](mailto:Humanservicesfund@uwgc.org)
  - Questions for the **Service Category** are now limited to technical assistance questions. We are no longer able to answer content questions. Content questions for the Impact award will be answered until April 14<sup>th</sup>.
- FAQ documents will be updated weekly (if needed) and posted in the resource section of eCImpact
- Live technical assistance for the online application assistance is only available between 8:30 AM – 4:30PM

**Q & A**



Thank you!

