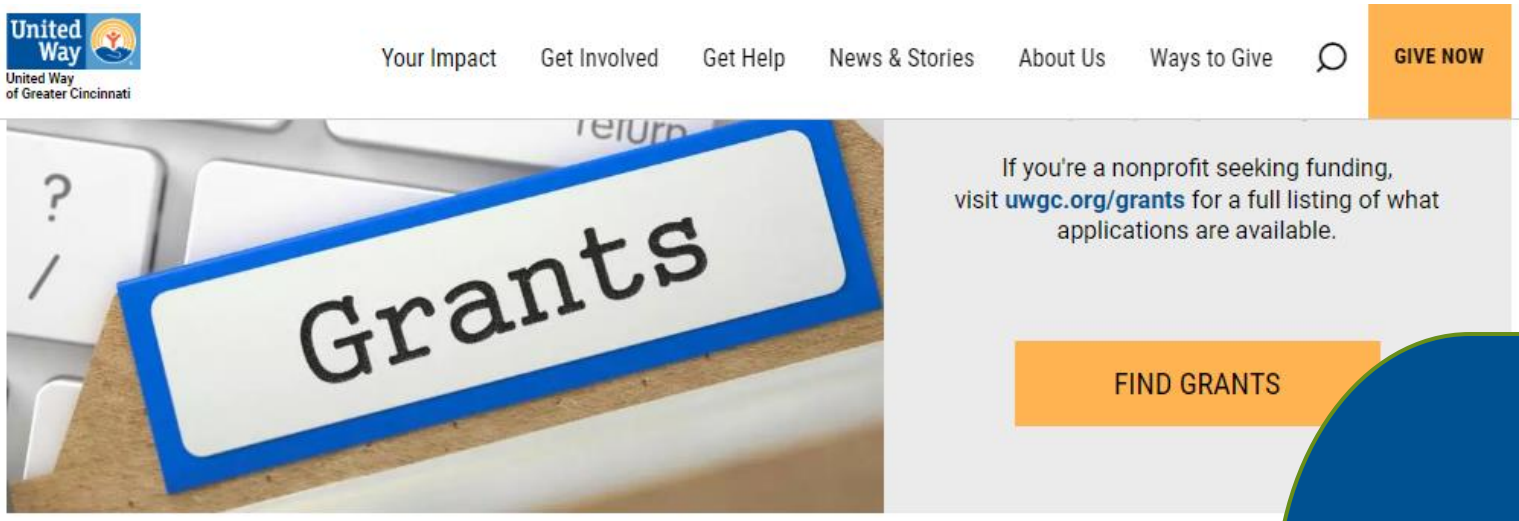
Impact Award
Human Services Fund

Administered by United Way of Greater Cincinnati

e-CImpact Tutorial: Part I - Creating an e-CImpact Account



Access the e-CImpact online system by visiting: https://www.uwgc.org/for-nonprofits and clicking on the **e-CImpact icon.**

QUICK LINKS

AGENCY PORTAL

Access your nonproit agency's donor and payment information.

ENTER NOW

FIND VOLUNTEERS

Register for Volunteer Connection & find expert tips to succeed.

READ MORE

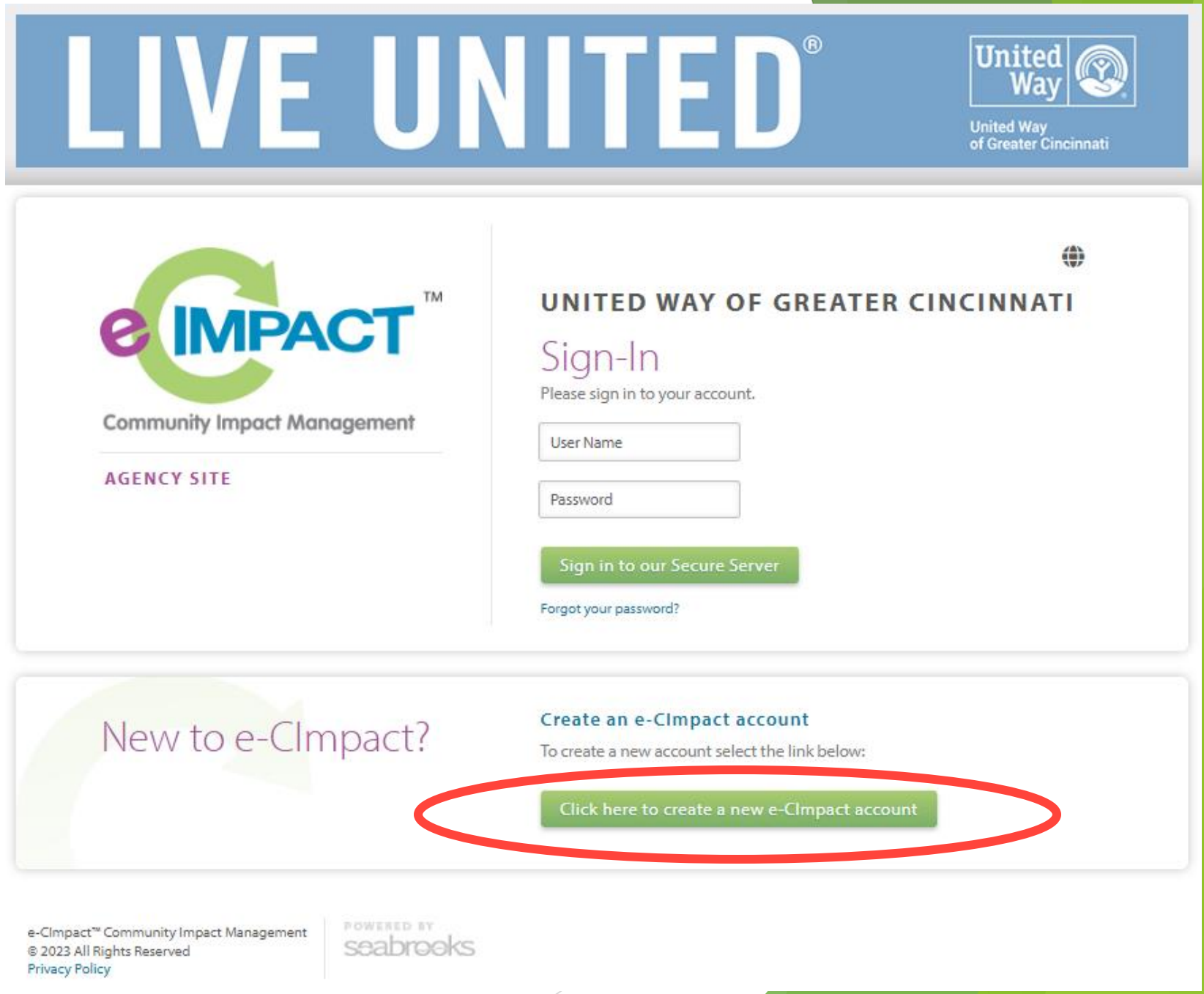
E-CIMPACT ONLINE REPORTING

Login and manage your organization's profile & information.

LOGIN NOW

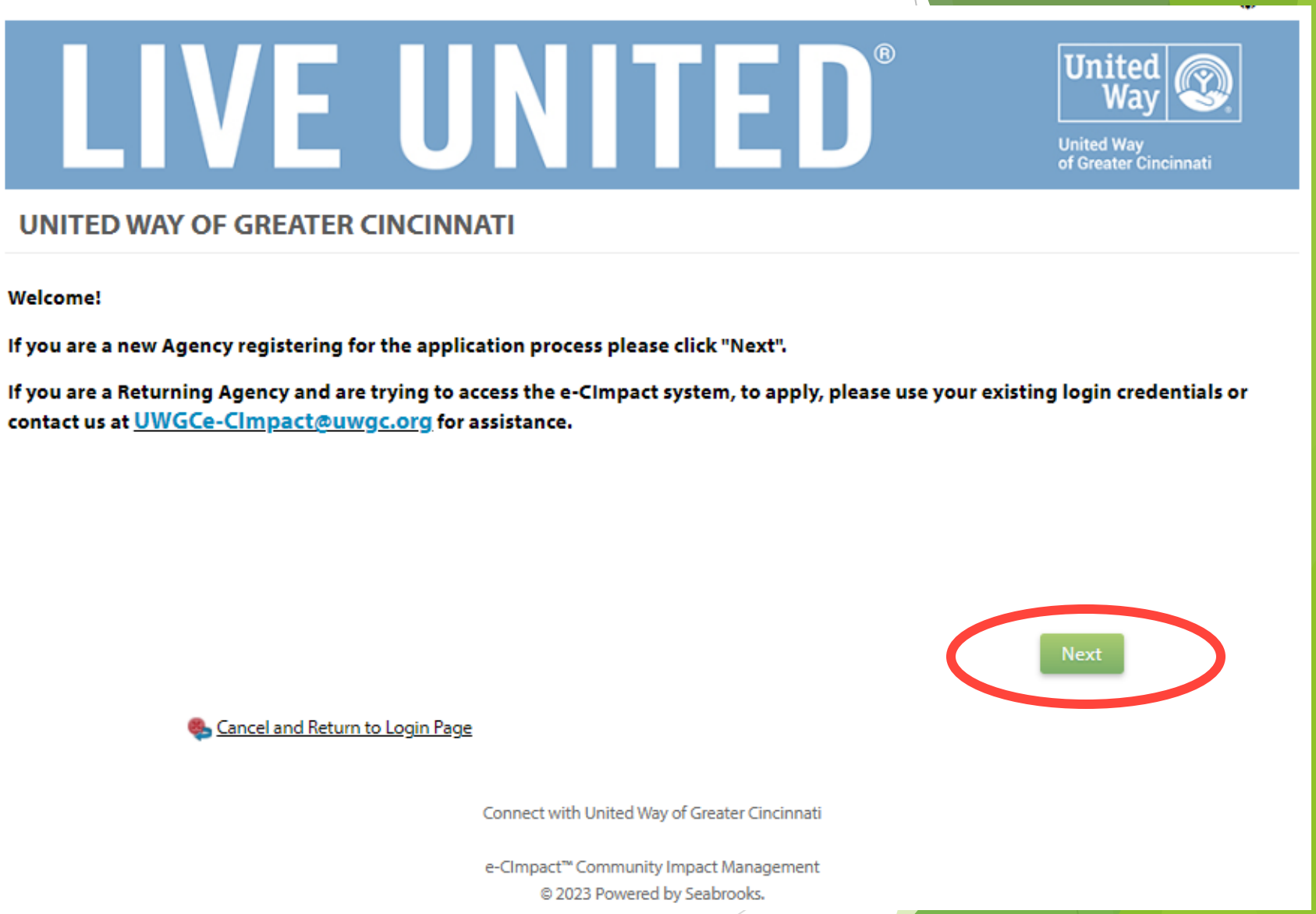
Creating a New Account

To create a new account, click the green “Click here to create a new e-CImpact account” button.

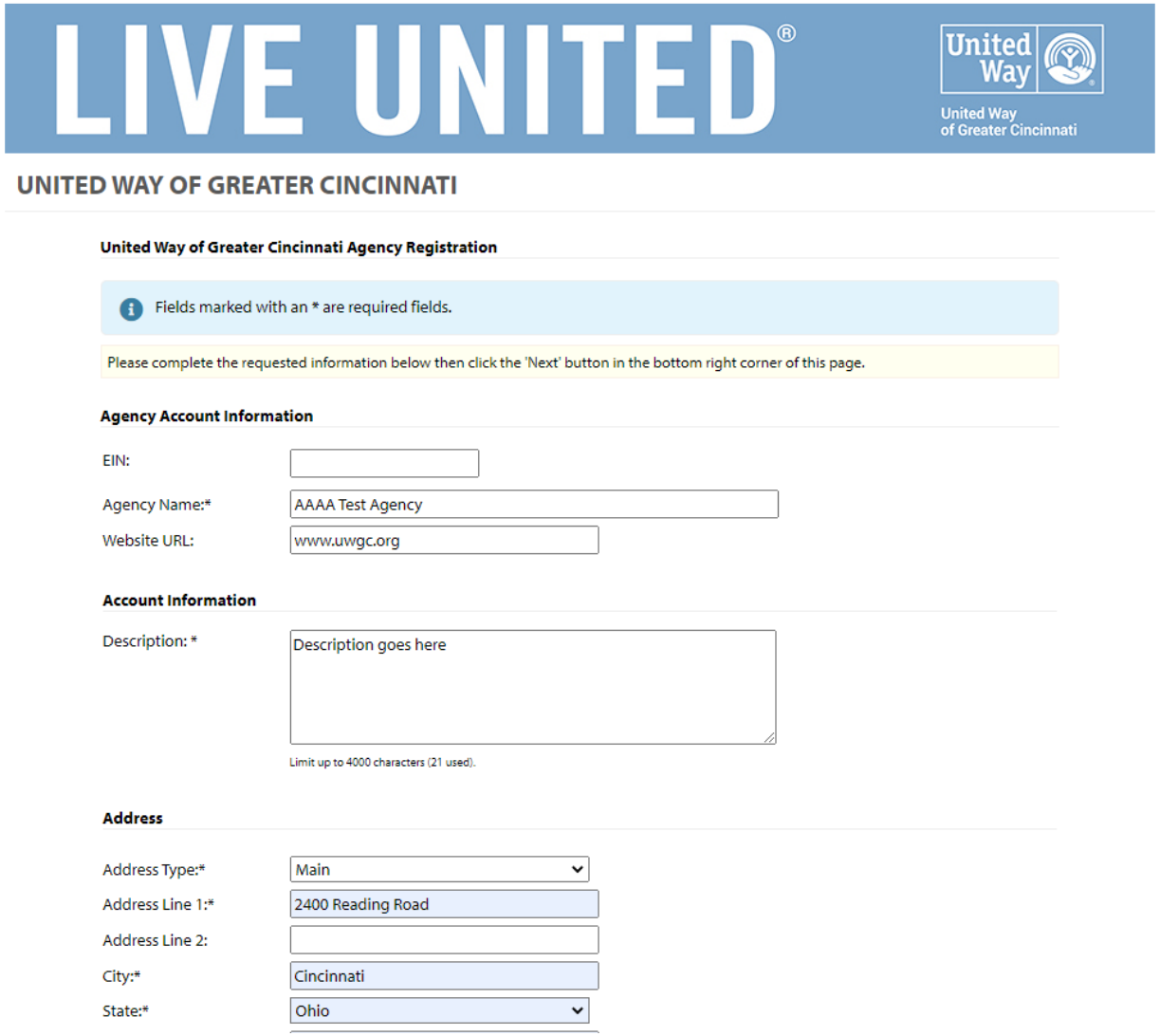


Creating a New Account

On the Welcome page click the green “Next” button.



Completing Registration



On the United Way of Greater Cincinnati Agency Registration page complete the account and contact information questions.

Creating a Username and Password

Remember to document your Login and Password that you created during the registration process. You will need it to login to e-CImpact going forward.

Preferred Login

YOUR EMAIL ADDRESS IS YOUR USER NAME.

Enter a Password then retype the Password to ensure that you have entered it correctly. Your Password must be between 6 and 15 characters in length and contain at least 1 character from 2 of the groups of alpha, numeric, or special characters. Your Password may not contain the following characters: ", %, or any spaces.

Password Examples:

-- abcdefg2 (valid, contains letters and numbers)
-- pa$$word (valid, contains letters and numbers)
-- 1234567# (valid, contains letters and numbers)
-- abcdefgh (invalid, contains only letters)
-- abc23 (invalid, less than 6 characters)

Your Username must be your organizational email address

Preferred User Name:* sample@sample.org

Password:*

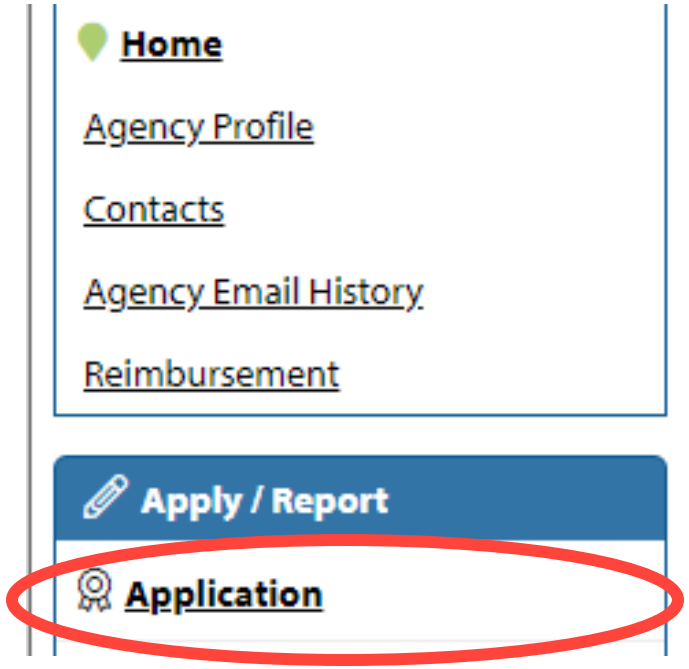
Confirm Password:*

Previous

Next

Cancel and Return to Login Page

Existing Users



Existing e-CImpact account holders will find the HSF Service Category Application in the left side menu of their profile home page. Click "**Application**" to open.

Select Application

Choose either the Services or Impact Award Category

City of Cincinnati HSF

FY 2024-2025

FY2024-25 City of Cincinnati HSF RFP - Services

Since 1981, Cincinnati City Council has allocated a portion of the General Fund to support human services programs and initiatives that are important to the city's health and vitality. The intent of the Cincinnati Human Services Fund (HSF) is to leverage, develop and scale proven strategies to accelerate progress toward community goals.

In the 2023 Fiscal Year, the City has finally restored the Human Services Fund to 1.5 percent of the General Fund. Yet they noted that there was still an opportunity to make a measurable, community-level impact by investing significant dollars in one priority. Council decided to maintain funding based on the current priorities but re-framed them to take a strategic focus.

Under Motion #202202006, 25%-33% of HSF will be allocated for an Impact Award to fund one social innovation project aligned to Eviction Prevention and Housing Stabilization. Remaining HSF dollars will be allocated based on the following priorities:

- Overhead (administration) (2%)
- Comprehensive Workforce Development (25%) 1.875M
- Youth Gun Violence Prevention and Reduction (20%) 1.5M
- Supporting, Securing, and Stabilizing Housing for High Risk Populations (10%) 750K – 1.35M
- Project LIFT (10%)

This process provides the RFP forms to apply for funding from the City of Cincinnati Human Services Fund for the Fiscal Year 2024-2025 investment cycle.

Eligibility: 1) Agencies must be 501(c)3 organization compliant with licensing, accreditation and legal requirements, and 2) Nonprofit organizations do not need to by physically located in the City of Cincinnati, but City of Cincinnati Human Services funds may only be used to support city residents.

Human Services Funding is intended for a two-year grant cycle (September 1, 2023 – August 31, 2025), aligned with the City of Cincinnati's 2024 and 2025 fiscal years.

Organizations that are selected to receive funding will be notified in July 2023 of the grant amount for the first grant year. In July 2024, funded programs will be informed of the availability of second year grant funding.

Submitting a program proposal is not a guarantee of funding.

Previous Next

Click the radial button to select

FY2024-26 City of Cincinnati HSF RFP- Impact Award

Since 1981, Cincinnati City Council has allocated a portion of the General Fund to support human services programs and initiatives that are important to the city's health and vitality. The intent of the Cincinnati Human Services Fund (HSF) is to leverage, develop, and scale proven strategies to accelerate progress toward community goals.

With this current funding cycle, Council aims to impact specific city-wide issues with the HSF. In this partnership with local organizations, the City can use data and analytics to address these insights to better understand and solve for disparities as they relate to the City's funding of Human Services, and the delivery of those services, to implement effective programs and generate better outcomes for residents.

Under Motion #202202006, 25%-33% of HSF will be allocated for an Impact Award to fund one social innovation project aligned to Eviction Prevention and Housing Stabilization.

Purpose and Goal of the Impact Award

With the Impact Award, Council seeks to fund one collaborative project between multiple organizations and the City to address Cincinnati's eviction and housing crisis. The project should work to reduce evictions and stabilize housing by tracking eviction trends; using predictive analysis; funding immediate costs; and providing access to legal services.

Project proposals are encouraged to leverage multiple solutions to create a comprehensive strategy to address eviction and housing instability, including access to legal services, financial support, and social services. Reducing the number of evictions will ensure more stability for families and children, reduce the community costs associated with evictions, maximize the City's limited housing supply, and create a better quality of life for residents of all our neighborhoods.

This process provides the RFP forms to apply for funding from the City of Cincinnati Human Services Fund Impact Award for the Fiscal Year 2024-2026 investment cycle.

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Funding under the Impact Award is for a one-time grant, to begin on September 1, 2023 and provide support for a planning period of, up to, six months, and an implementation period of up to 30 months. The funding must be expended by August 31, 2026. Organizations that are selected to receive funding will be notified in July 2023 of the grant award.

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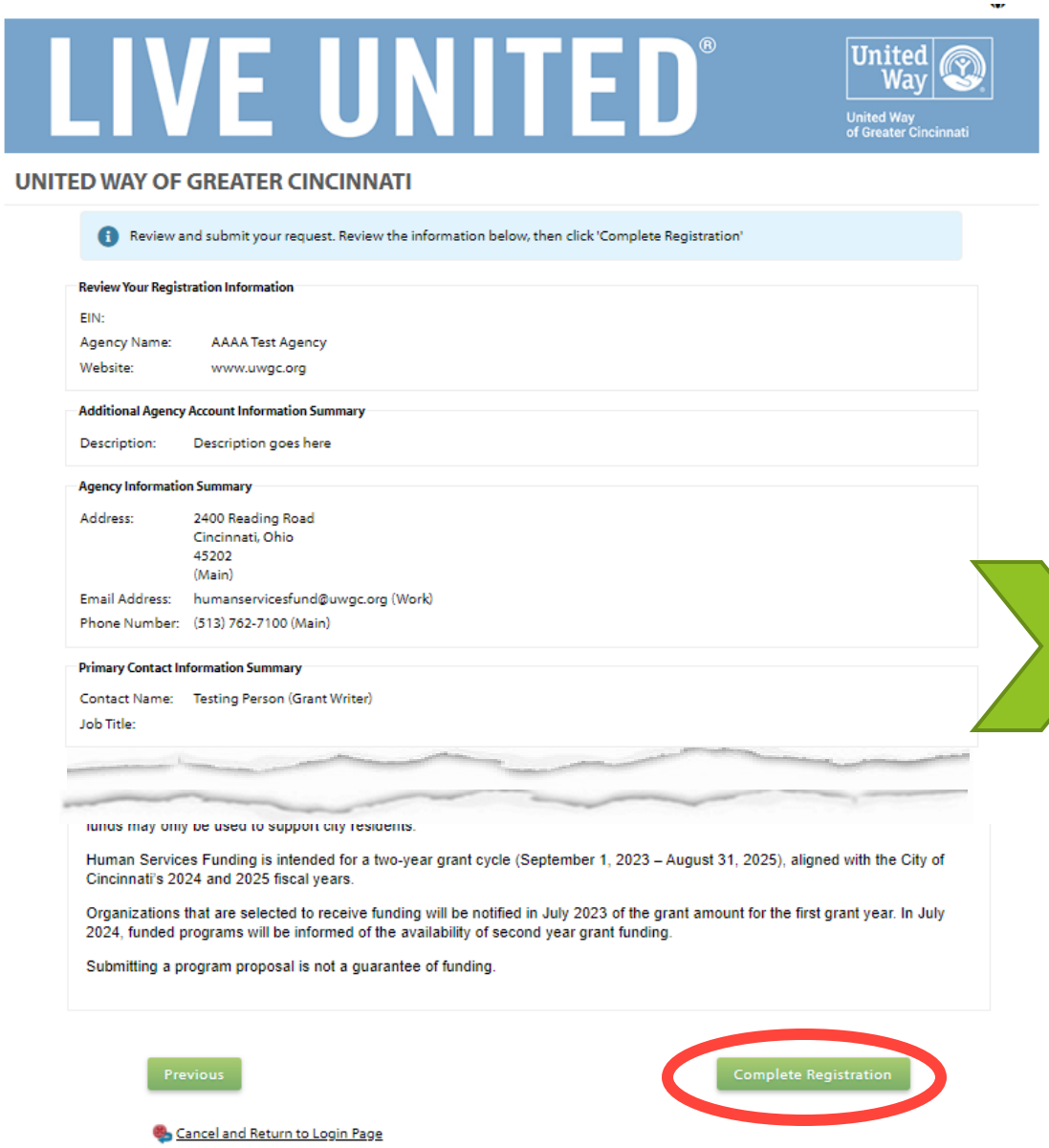
Previous Next

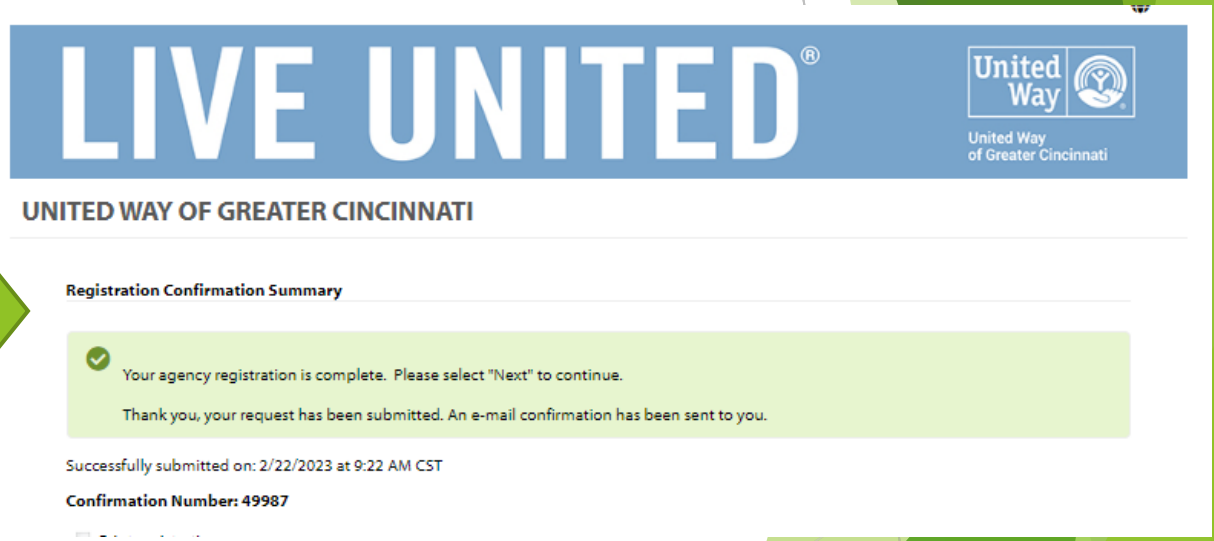
Cancel and Return to Login Page

Next to continue

Complete Registration



Review and complete Registration



Click 'Next' to continue to the application

Next

e-CImpact Tutorial: Part II – Adding a Program

AAAA Test Agency

- Home
- Agency Profile
- Contacts
- Agency Email History
- Reimbursement

Apply / Report

City of Cincinnati HSF

FY 2024-2025

- FY2024-25 City of Cincinnati HSF RFP - Services
- **FY2024-26 City of Cincinnati HSF RFP- Impact Award**

Resource Center

- City of Cincinnati Human Services Fund FY24 RFP (4)

City of Cincinnati HSF

FY 2024-2025 - FY2024-26 City of Cincinnati HSF RFP- Impact Award

AAAA Test Agency

city of CINCINNATI

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Each section listed below must be completed. To access a section, simply **click on the sectio name**. You may save your work at any time by clicking on the link at the bottom of the s tion page, Save My Work.
When you are satisfied with your responses on the section, mark it completed by icking on the Save My Work and Mark Completed at the bottom of each section page.

When all sections of the application have been marked completed, the app cation may be submitted. Applications must be submitted no later than **April 28, 2023, a 5:00 PM.**

Late applications will not be accepted.

Submission Deadline: April 28, 2023, at 5:00 PM.

Assign Programs to this Application

At least one program is required for this application for funding.

To add a program to this application, select a program from the drop down (if available, there is no drop-down displayed, select 'Create a new Program.'

Click the link to 'Create a New Program and Assign it to this Application' to proceed to the Add new program profile page. Do not create duplicate programs.

Please ensure to click 'Complete Registration' on the Review page to successfully add your program to the application. When the Program Profile registration is complete, all of the forms for that program will display in your list of forms below.

Select a Program:

Assign Selected Program to the Form Packet

Create a New Program and Assign it to this Form Packet

This is the Impact Award home page.

From here you will create a program to assign to the application and access the application sections. Look for the circled area below to begin

You must add 1 program (max)

Step 1:
Either select your program from the drop-down or click ‘Create a New Program…’

Assign Programs to this Application

At least one program is required for this application for funding.

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Please ensure to click ‘Complete Registration’ on the Review page to successfully add your program to the application. When the Program Profile registration is complete, all of the forms for that program will display in your list of forms below.

Create a New Program and Assign it to this Form Packet

OR

Existing users may add an existing or new program

Assign Programs to this Application

At least one program is required for this application for funding.

To add a program to this application, select a program from the drop down (if available), or if there is no drop-down displayed, select 'Create a new Program.'

Click the link to 'Create a New Program and Assign it to this Application' to proceed to the Add new program profile page. Do not create duplicate programs.

Please ensure to click ‘Complete Registration’ on the Review page to successfully add your program to the application. When the Program Profile registration is complete, all of the forms for that program will display in your list of forms below.

Select a Program: Test Impact Program

Assign Selected Program to the Form Packet

Create a New Program and Assign it to this Form Packet

Step 2:
Add program details and save

LIVE UNITED®

United Way of Greater Cincinnati

AAAA Test Agency

- Home
- Agency Profile
- Contacts
- Agency Email History
- Reimbursement

Apply / Report

City of Cincinnati HSF

FY 2024-2025

FY2024-25 City of Cincinnati HSF RFP - Services

FY2024-26 City of Cincinnati HSF RFP- Impact Award

Program Registration

Fields marked with an * are required fields.

Program Information

Program Name:* Test Impact Program (Limit up to 150 characters.)

Impact Area: * Human Services Fund

Description: * test (Limit up to 1500 characters.)

Program Primary Contact: Testing Person

Address

Copy Agency Primary Address

Address Type:* Program

Address Line 1: * 2400 Reading Road

Address Line 2:

City: * Cincinnati

State: * Ohio

Zip Code: * 45202

Email Address

Email Type: * Main

Email Address: * humanservicesfund@uwgc.org

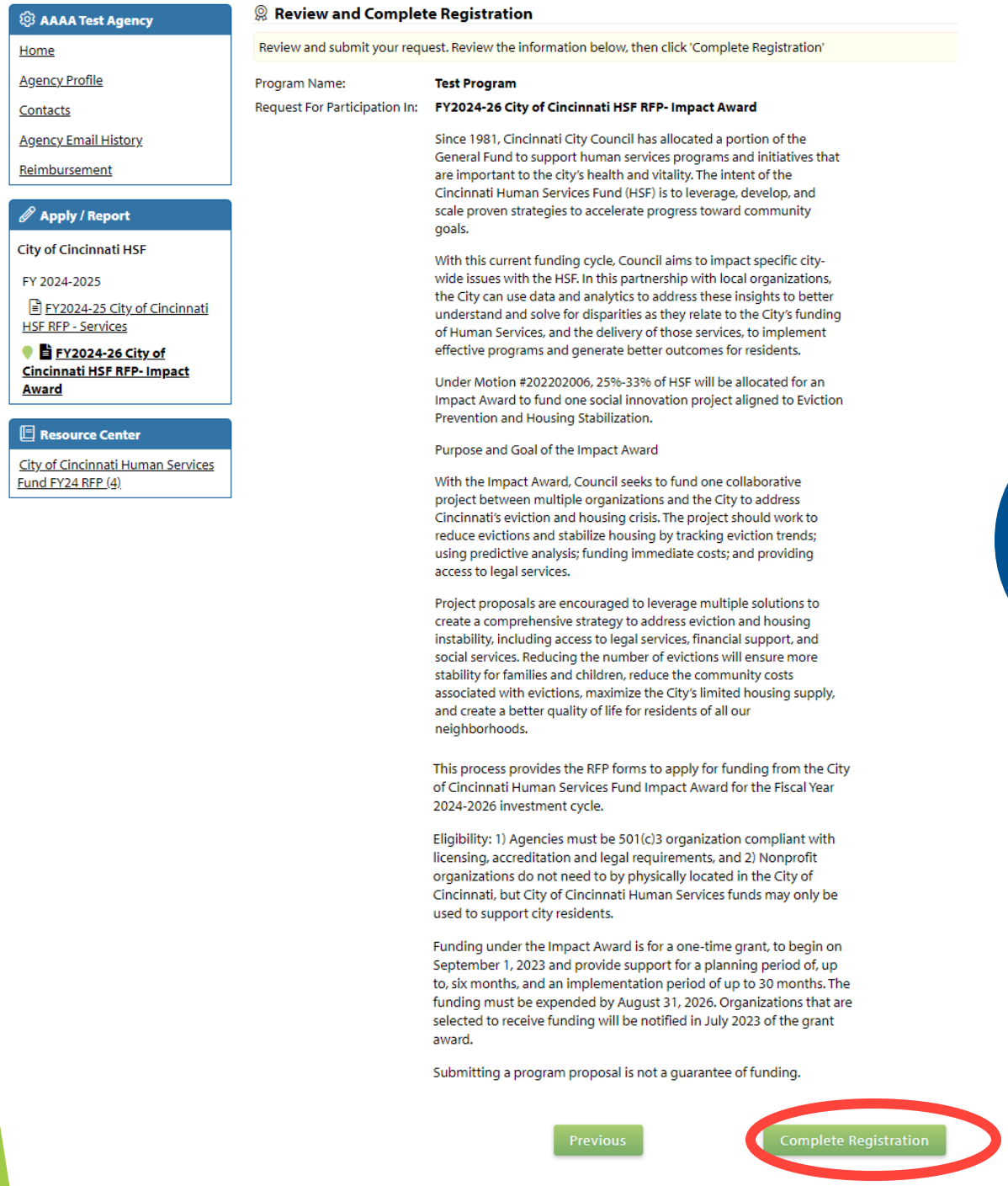
Phone Number

Phone Type: * Main

Phone Number: * (513) 762-7100

Save/Complete Registration

Cancel and Return to Previous Page



Step 3: Review and complete registration

AAAA Test Agency

- Home
- Agency Profile
- Contacts
- Agency Email History
- Reimbursement

Apply / Report

City of Cincinnati HSF

FY 2024-2025

- FY2024-25 City of Cincinnati HSF RFP - Services
- FY2024-26 City of Cincinnati HSF RFP- Impact Award

Resource Center

- City of Cincinnati Human Services Fund FY24 RFP (4)

Confirmation

Thank you, your request has been submitted. An e-mail confirmation has been sent to you.

Agency Name: **AAAA Test Agency**

Program Name: **Test Program**

Request For Participation In: **FY2024-26 City of Cincinnati HSF RFP- Impact Award**

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Submitting a program proposal is not a guarantee of funding.

Successfully Submitted On: 2/27/2023 10:29:32 AM

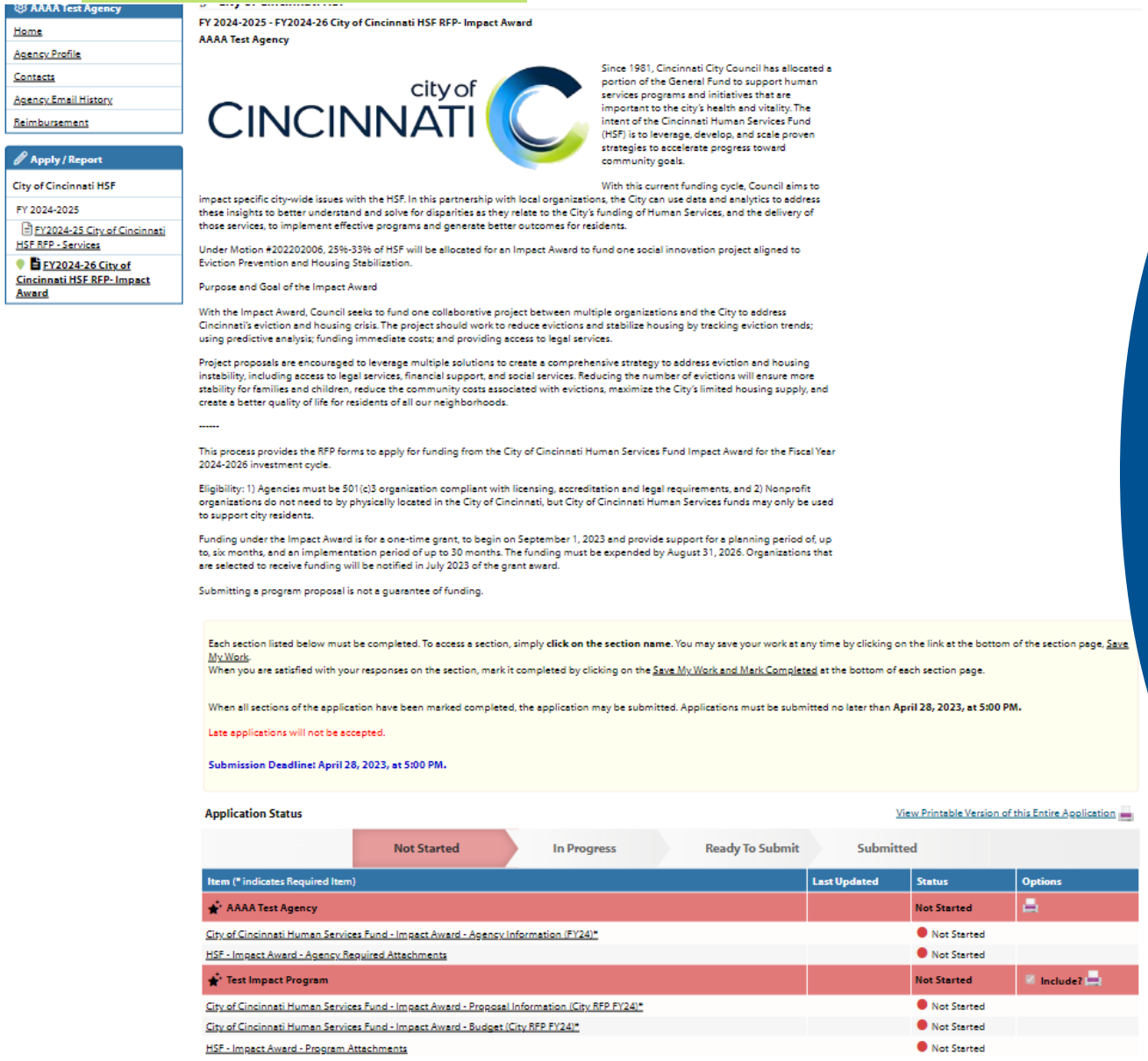
Status: Approved to Apply

Continue

Step 4: Confirmation and Continue

e-CImpact Tutorial: Part III - Completing the Impact Award Application

Application Home



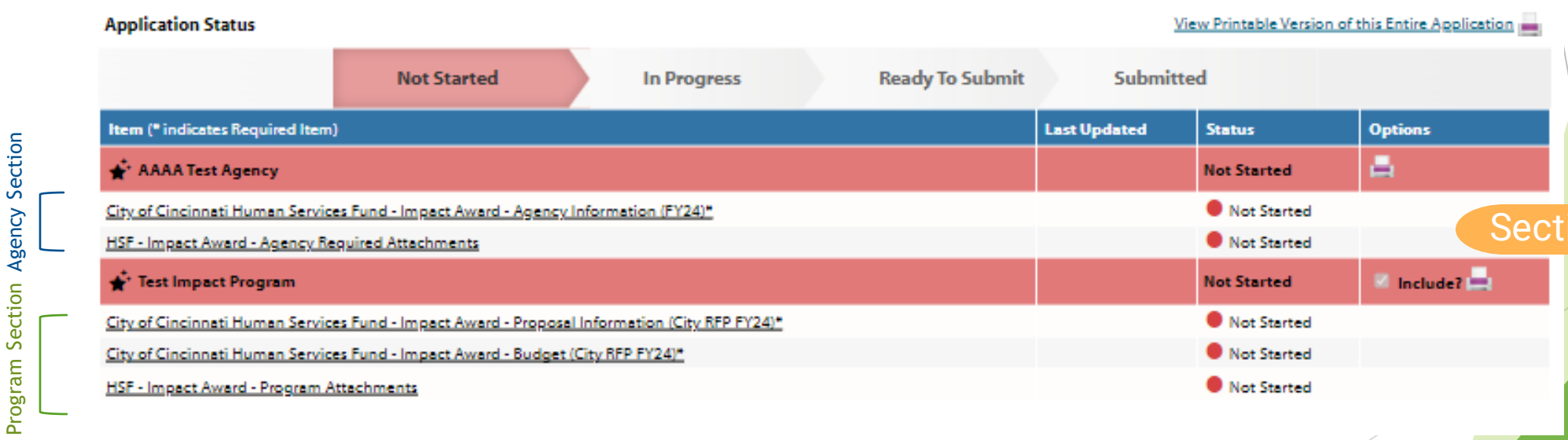
This is the Impact Award application home page.

From here you will access each section of the application.

- 2 agency/collaborative sections
- 3 program proposal sections

Application Sections

- Sections can be completed in any order
- Work may be saved and returned to later
- Remember to save when finished!



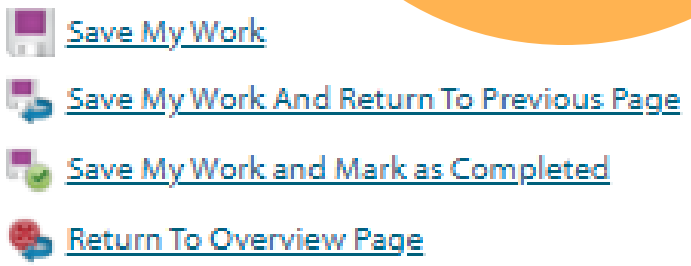
All sections must be filled out and submitted to complete the application.

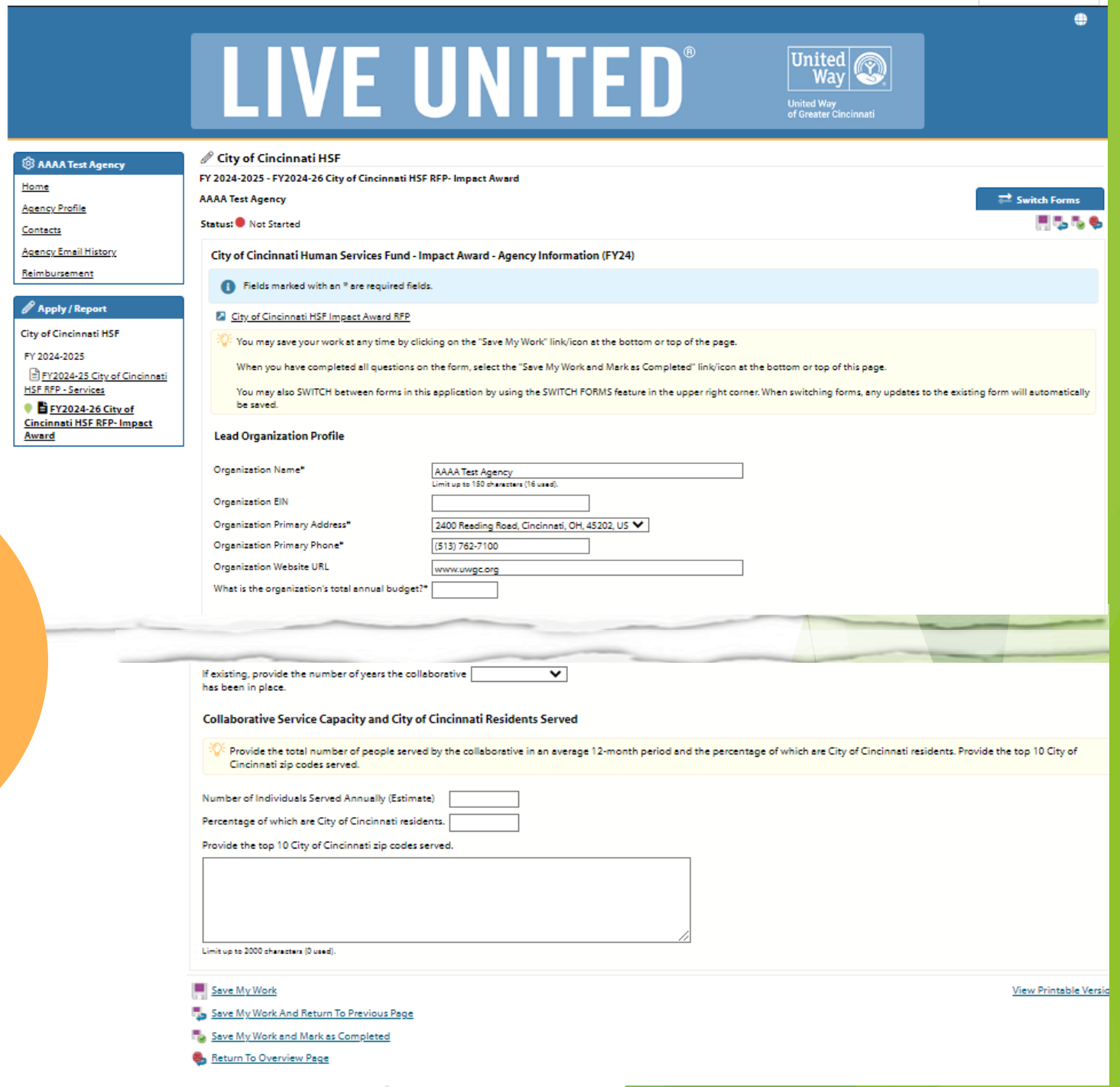
Agency Information

Complete all questions listed in each section.

- There are text, check-box, and drop-down questions.
- Required questions are marked with an asterisk*

At the bottom of each section, there are several options to Save. You may save and return to complete your questions later.

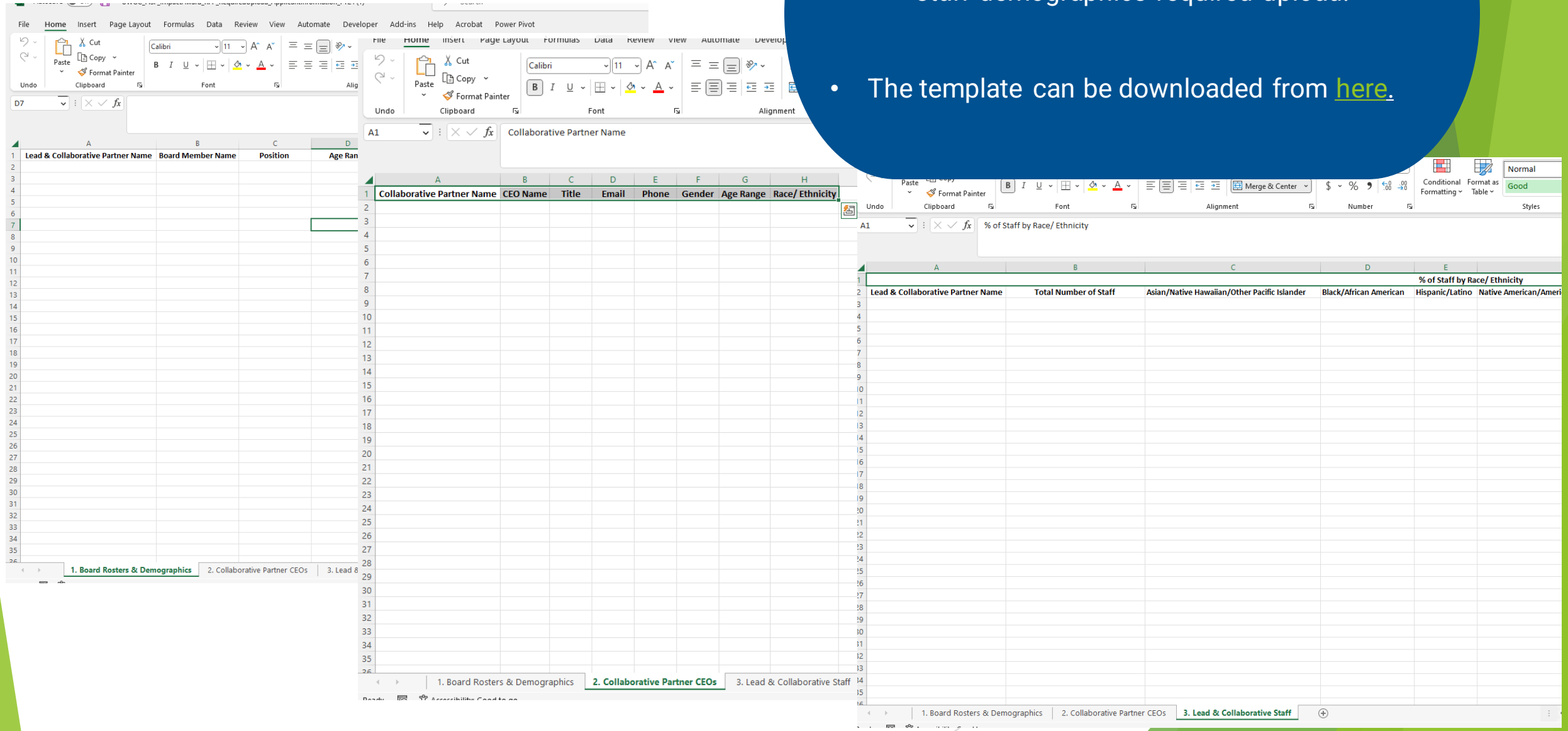




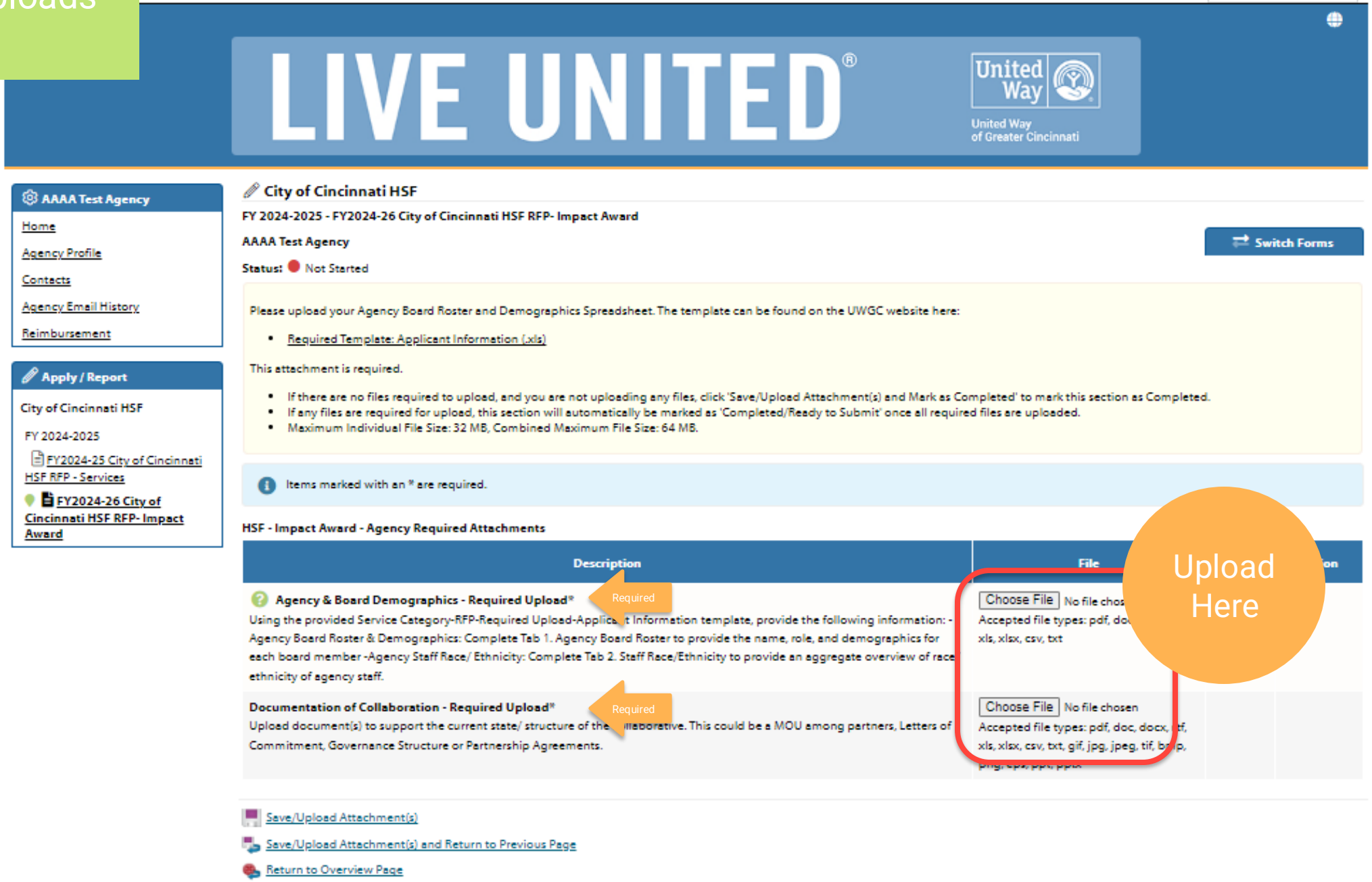
Agency Uploads

Download and complete the agency board and staff demographics required upload.

- The template can be downloaded from here.

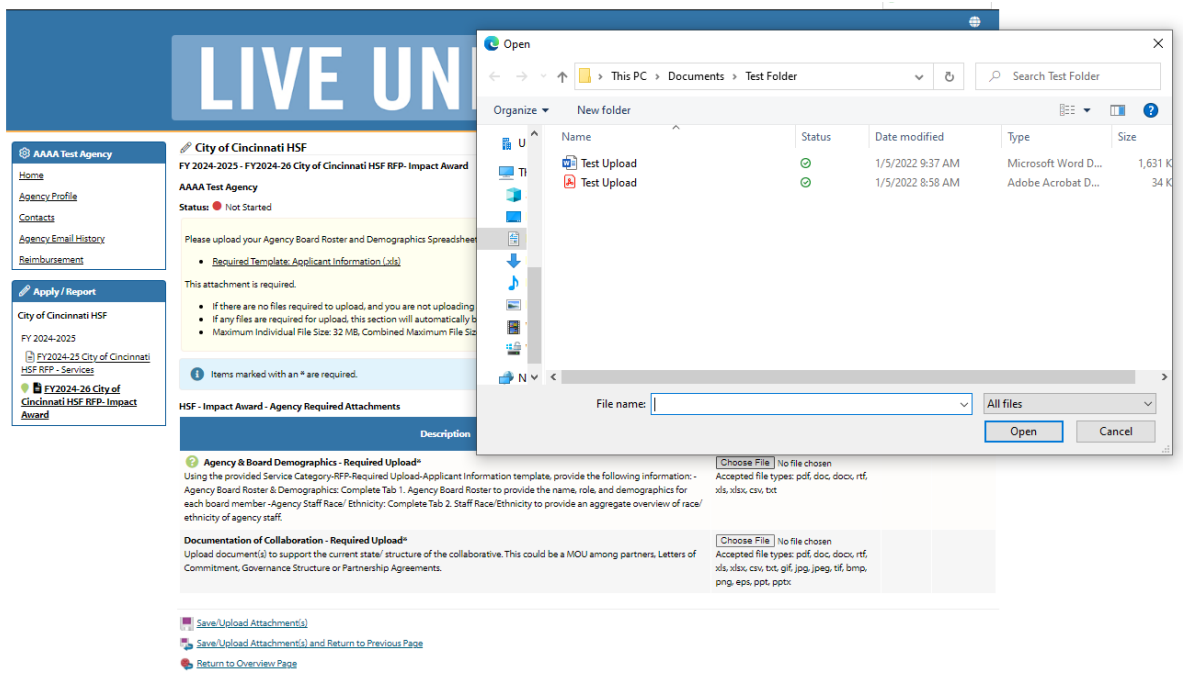


Agency Uploads



Agency Uploads

Step 1: Choose File



Step 2: File Selected
Click Save/Upload Attachment(s)

	File	Last Modified	Action
tion: - for of race/	Choose File Test Upload.docx Accepted file types: pdf, doc, docx, rtf, xls, xlsx, csv, txt		

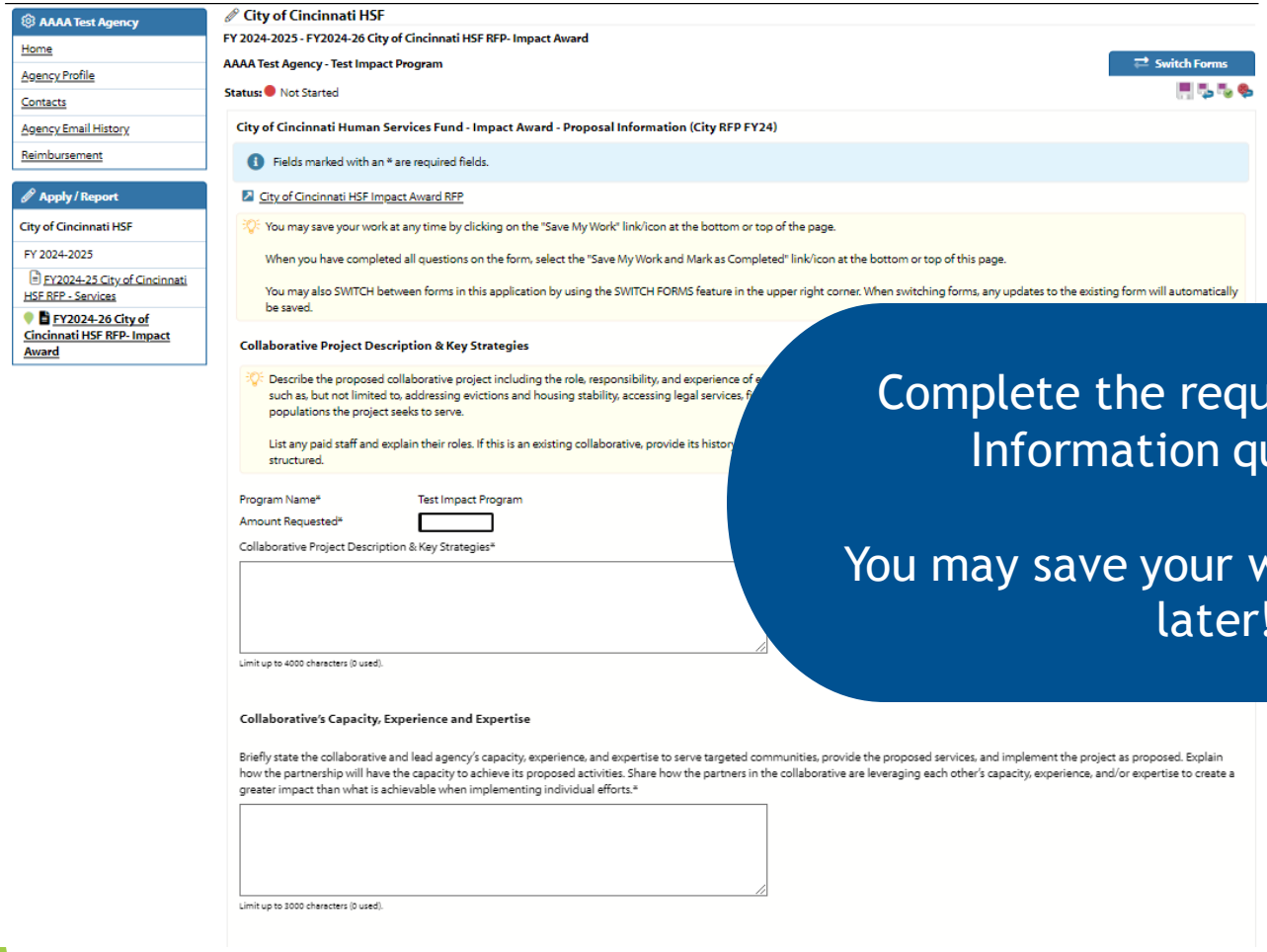
Step 3: File Uploaded

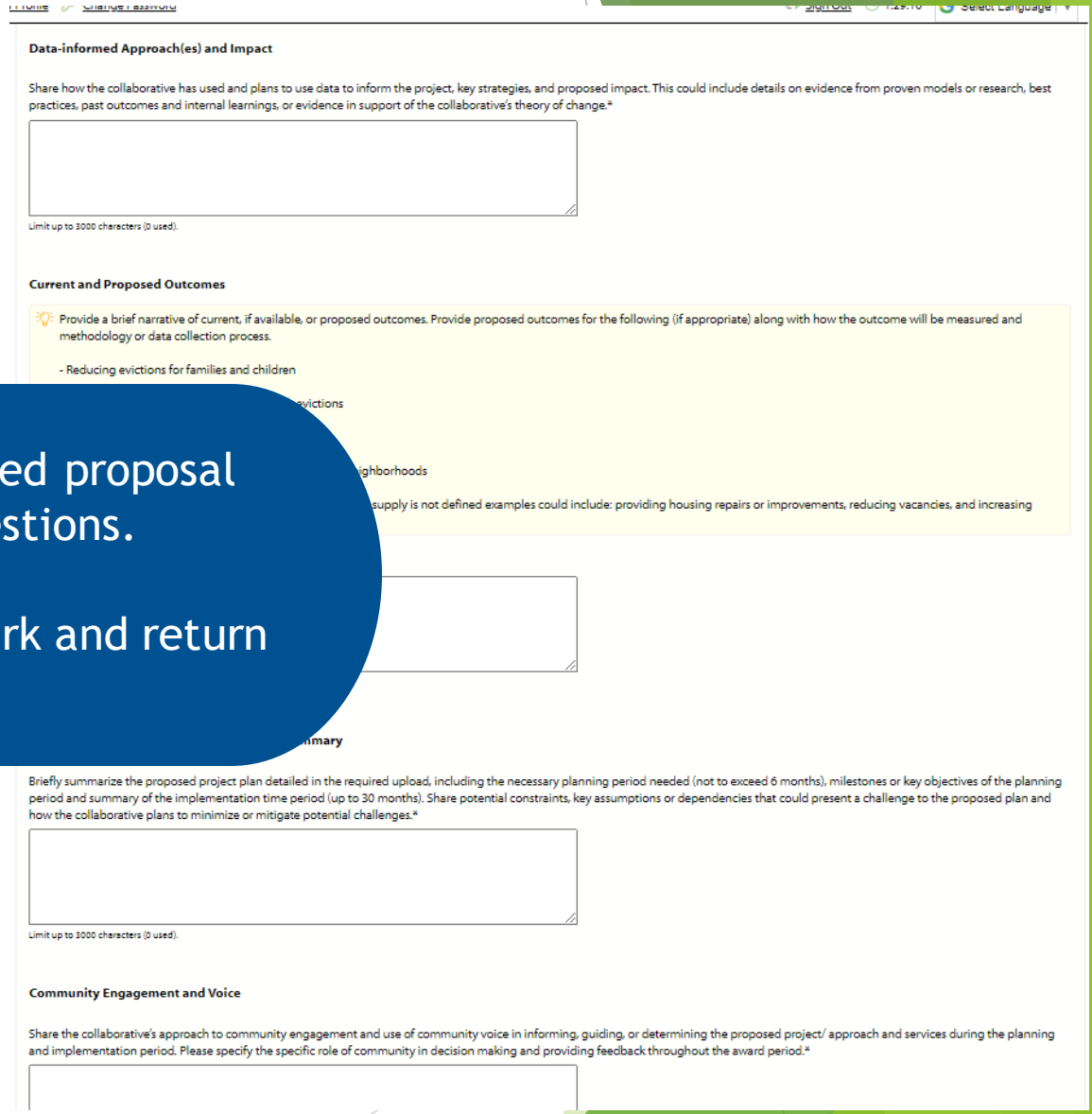
Items marked with an * are required.

HSF - Impact Award - Agency Required Attachments

Description	File	Last Modified	Action
Agency & Board Demographics - Required Upload* Using the provided Service Category-RFP-Required Upload-Applicant Information template, provide the following information: -Agency Board Roster & Demographics: Complete Tab 1. Agency Board Roster to provide the name, role, and demographics for each board member -Agency Staff Race/ Ethnicity: Complete Tab 2. Staff Race/Ethnicity to provide an aggregate overview of race/ ethnicity of agency staff.	Test Upload.docx	Testing Person 2/22/2023 9:52 AM	Delete
Documentation of Collaboration - Required Upload* Upload document(s) to support the current state/ structure of the collaborative. This could be a MOU among partners, Letters of Commitment, Governance Structure or Partnership Agreements.	Test Upload.pdf	Testing Person 2/22/2023 9:52 AM	Delete

Proposal Information Cont.



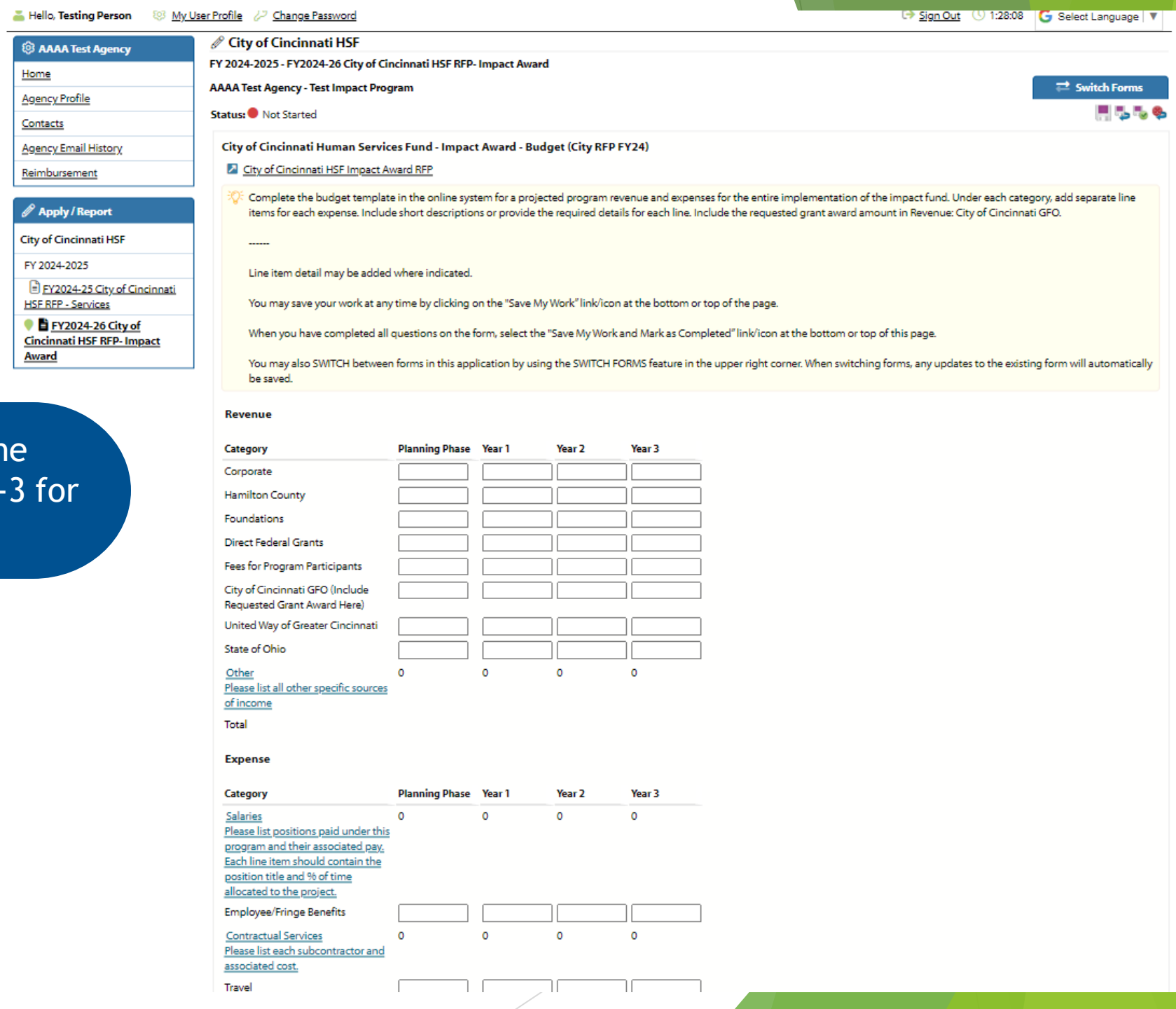


Complete the required proposal Information questions.

You may save your work and return later!

Budget Section

Enter your revenue for the planning phase, and years 1-3 for your project.



Hello, **Testing Person** | My User Profile | Change Password | Sign Out | 1:28:08 | Select Language

AAAA Test Agency

- Home
- Agency Profile
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- Reimbursement

Apply / Report

City of Cincinnati HSF

FY 2024-2025

FY2024-25 City of Cincinnati HSF RFP - Services

FY2024-26 City of Cincinnati HSF RFP- Impact Award

City of Cincinnati HSF

FY 2024-2025 - FY2024-26 City of Cincinnati HSF RFP- Impact Award

AAAA Test Agency - Test Impact Program

Switch Forms

Status: Not Started

City of Cincinnati Human Services Fund - Impact Award - Budget (City RFP FY24)

City of Cincinnati HSF Impact Award RFP

Complete the budget template in the online system for a projected program revenue and expenses for the entire implementation of the impact fund. Under each category, add separate line items for each expense. Include short descriptions or provide the required details for each line. Include the requested grant award amount in Revenue: City of Cincinnati GFO.

Line item detail may be added where indicated.

You may save your work at any time by clicking on the "Save My Work" link/icon at the bottom or top of the page.

When you have completed all questions on the form, select the "Save My Work and Mark as Completed" link/icon at the bottom or top of this page.

You may also SWITCH between forms in this application by using the SWITCH FORMS feature in the upper right corner. When switching forms, any updates to the existing form will automatically be saved.

Revenue

Category	Planning Phase	Year 1	Year 2	Year 3
Corporate				
Hamilton County				
Foundations				
Direct Federal Grants				
Fees for Program Participants				
City of Cincinnati GFO (Include Requested Grant Award Here)				
United Way of Greater Cincinnati				
State of Ohio				
Other Please list all other specific sources of income	0	0	0	0
Total				

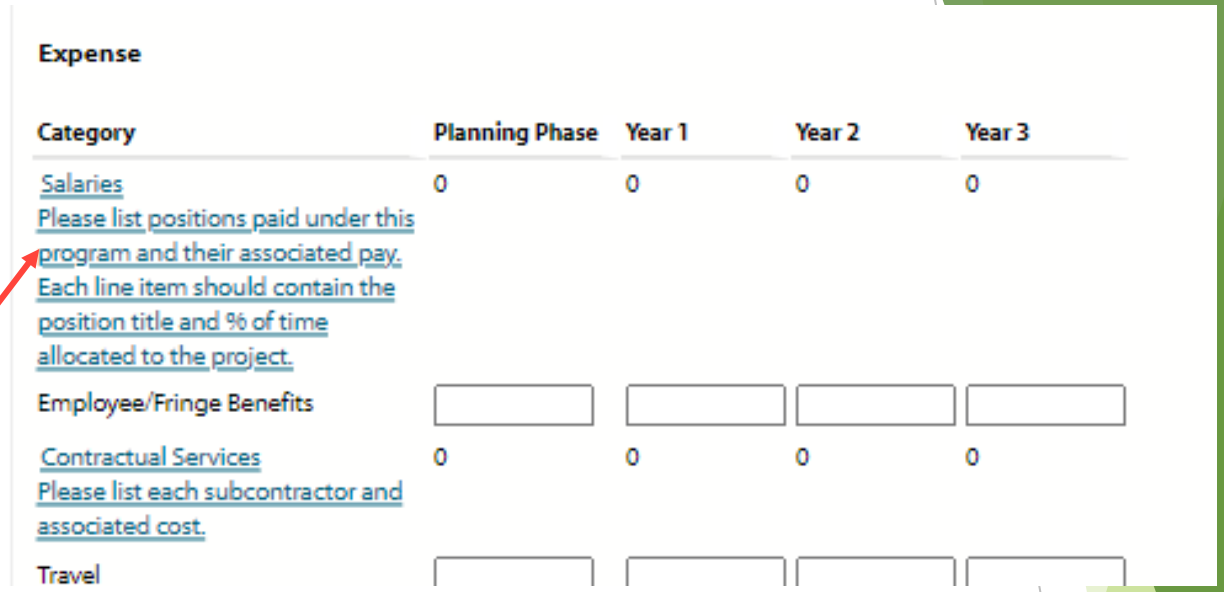
Expense

Category	Planning Phase	Year 1	Year 2	Year 3
Salaries Please list positions paid under this program and their associated pay. Each line item should contain the position title and % of time allocated to the project.	0	0	0	0
Employee/Fringe Benefits				
Contractual Services Please list each subcontractor and associated cost.	0	0	0	0
Travel				

Budget Section

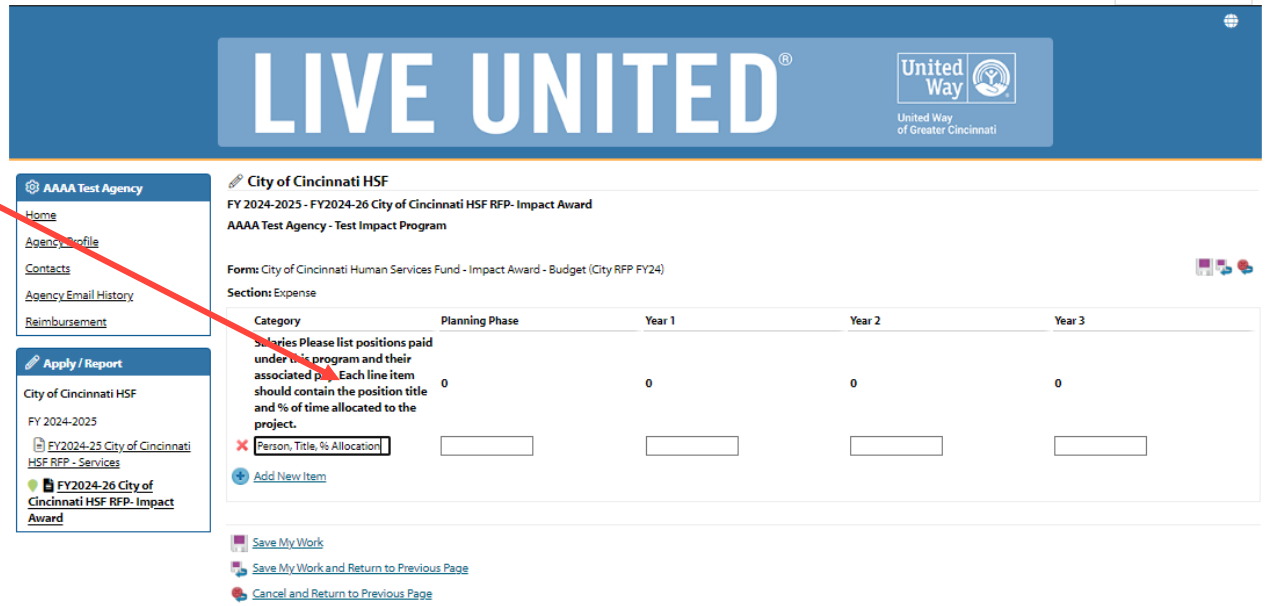
Enter your expenses for the planning phase, and years 1-3 for your project.

Line items can be entered by clicking on the underlined category links, this will open a pop-up window to enter the line-items



Expense

Category	Planning Phase	Year 1	Year 2	Year 3
Salaries Please list positions paid under this program and their associated pay. Each line item should contain the position title and % of time allocated to the project.	0	0	0	0
Employee/Fringe Benefits				
Contractual Services Please list each subcontractor and associated cost.	0	0	0	0
Travel				



LIVE UNITED®

United Way of Greater Cincinnati

AAAA Test Agency

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Apply / Report

City of Cincinnati HSF

FY 2024-2025

FY2024-25 City of Cincinnati HSF RFP - Services

FY2024-26 City of Cincinnati HSF RFP- Impact Award

City of Cincinnati HSF

FY 2024-2025 - FY2024-26 City of Cincinnati HSF RFP- Impact Award

AAAA Test Agency - Test Impact Program

Form: City of Cincinnati Human Services Fund - Impact Award - Budget (City RFP FY24)

Section: Expense

Category	Planning Phase	Year 1	Year 2	Year 3
Salaries Please list positions paid under this program and their associated pay. Each line item should contain the position title and % of time allocated to the project.	0	0	0	0
Person, Title, % Allocation				

Add New Item

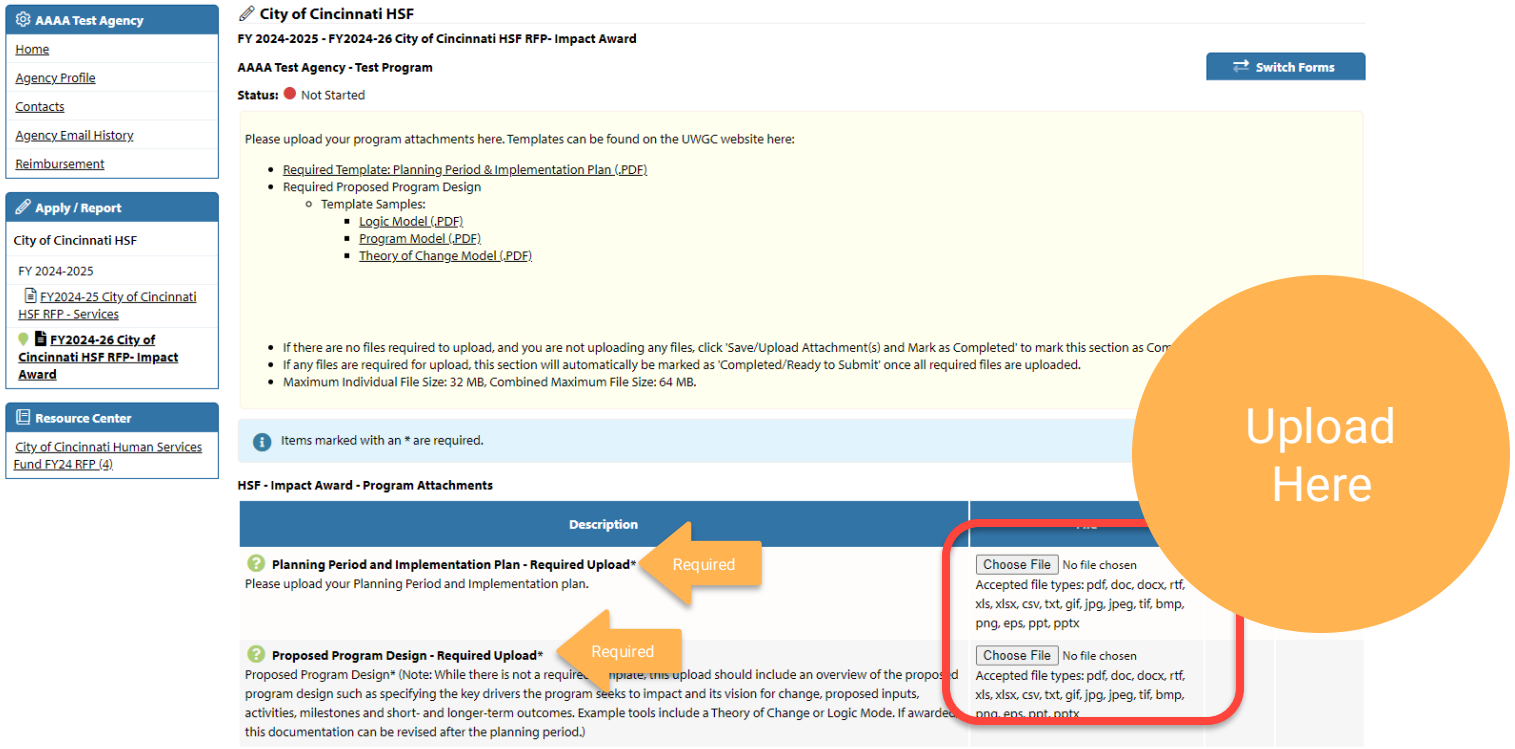
Save My Work

Save My Work and Return to Previous Page

Cancel and Return to Previous Page

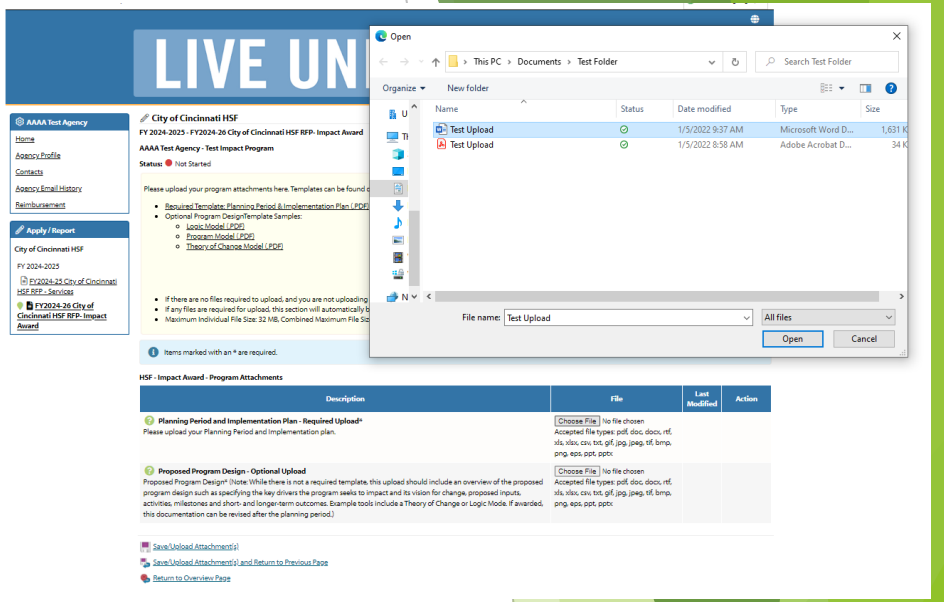
Program Uploads

Step 1: Choose File



Upload Here

Step 2: File Selected
Click Save/Upload Attachment(s)

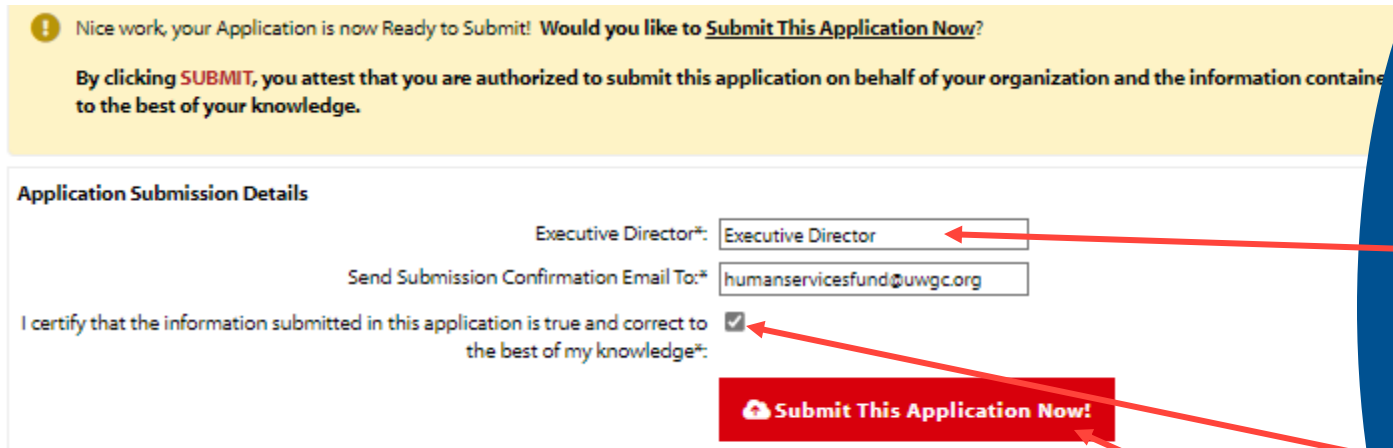


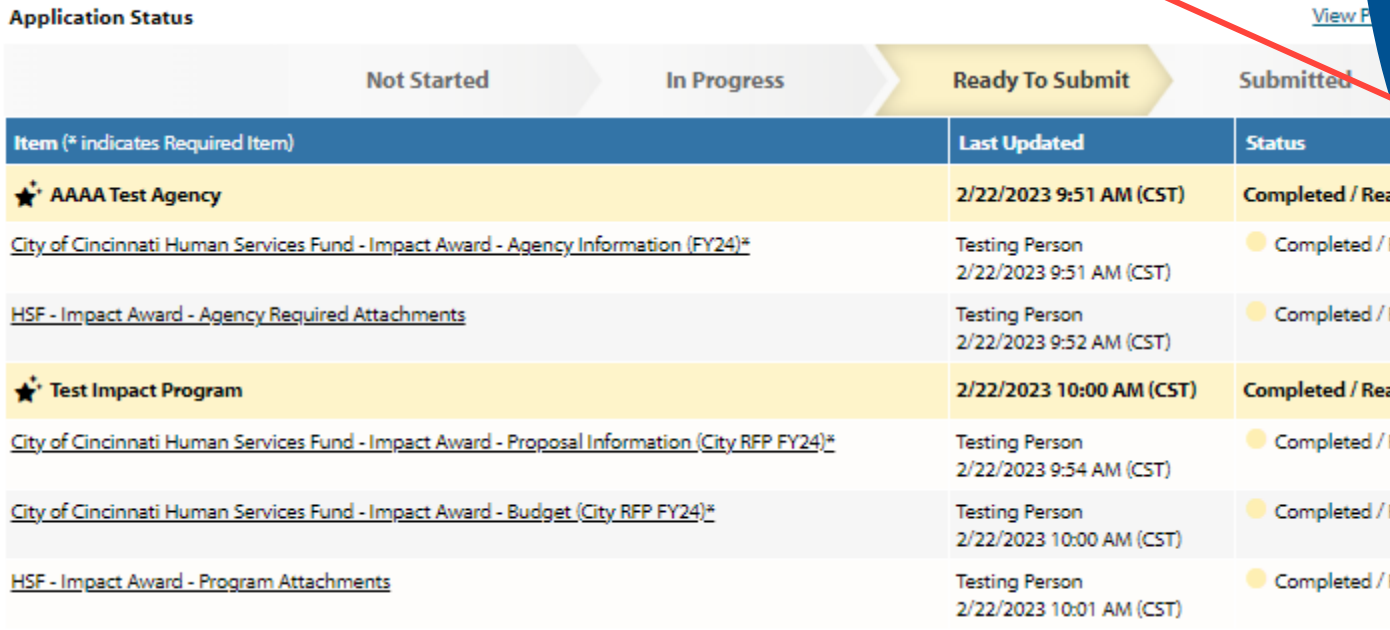
Step 3: File Uploaded

Description	File	Last Modified	Action
Program Design Model - Required Upload* This attachment can come in any form but should be limited to two-pages. If helpful, the following templates are available for use: Logic Model, Program Model, and Theory of Change.	Test Upload.pdf	Testing Person 2/22/2023 9:35 AM	Delete

Save/Upload Attachment(s)
Save/Upload Attachment(s) and Return to Previous Page
Return to Overview Page

The required template for Planning Period and Implementation Plan, along with sample program design templates are available here.





Once all sections read 'Completed/Ready to Submit', you are ready to submit your application!

- Have your Executive Director/CEO sign off on the proposal by entering their name here
- Select the certification button
- Click the red 'Submit This Application Now!' button

All sections must read 'Completed /Ready to Submit' before you may submit the application

Congratulations!

Your application is complete. You'll receive an email confirmation of submittal

Key Dates and Deadlines:

- March 17, 2023, 4PM: Deadline for questions for the Service Category RFP
- **March 31, 2023, 5PM: Service Category RFP Proposal Due Date**
- April 14, 2023, 4PM: Deadline for questions for the Impact Award
- **April 28, 2023, 5PM: Impact Award RFP Proposal Due Date**
- July 2023: Notification of Grant Awards

Questions?

humanservicesfund@uwgc.org

For the RFP and additional information please head to the UWGC website here.