

IMPACT AWARD: Eviction Prevention and Housing Stabilization

City of Cincinnati Human Services Fund, FY2024

Planning Period and Implementation Plan Template

Please use this document to detail the proposed project plan, including:

- time needed for the planning period, along with milestones or key objectives of the planning period
- time needed, activities, and potential milestones of the implementation period
- potential constraints, key assumptions or dependencies that could present a challenge to the proposed plan
- how the collaborative plans to minimize or mitigate potential challenges

Basic Information:

Lead Agency Name:

Partner Agencies:

Program Name:

Project Information:

Describe the program and the expected outcomes. What do you want to accomplish? How will you measure success?

Assumptions and Constraints

Share potential constraints, key assumptions, or dependencies that could present a challenge to the proposed plan. Some things to consider: schedule, budget, resources and skills, etc. How does the collaborative plan to minimize or mitigate potential challenges?

Action Plan for Planning Period:

Estimated dates for the planning period (no longer than 6 months after September 1, 2023):

Use the table below to list the action steps and anticipated major milestones of the planning period. Please include information on the responsible agency and the anticipated completion dates. The due dates do not need to be exact.

Add more lines to the table as needed.

Action / Milestone	Agency Accountable	Due Date	Comments

How will you know you're ready to move on to implementation?

Action Plan for Implementation:

Estimated dates for the implementation (implementation must be complete by August 31, 2026):

Use the table below to list the action steps and anticipated milestones for implementation. Please include information on the responsible agency and the anticipated completion dates. The due dates do not need to be exact.

Add more lines to the table as needed.

Action / Milestone	Agency Accountable	Due Date	Comments

Funding Allocation Plan:

How will funding be allocated across the partner agencies? Which organization will be responsible for managing the distribution of funds? How will you allocate the funding over the planning and implementation period?

Additional Comments

Use the space below to provide any details not listed above.